

PETITION FOR BLOCK PARTY

The following are the Rules and Regulations for having a block party:

1. All residents of properties fronting the street to be closed must read these rules and regulations and sign the petition (page 2). It is required that every resident on the block agree to the party and sign the petition before permission will be granted. The City of Akron will check to make sure all residents have signed this petition. Petitions submitted with missing signatures will cause delays in the petition being processed. For questions, please call 330-375-2835.
2. Please complete the attached form (page 3) listing the sponsors of the party, purpose of party, and estimated number of participants expected. If applicable, also complete the attached Permit Application for Large Party (see pages 4-5).
3. **NO LATER THAN TWO WEEKS PRIOR TO THE DATE OF THE PARTY**, return this completed petition, residents signatures (page 2), sponsors for the party (page 3), the Permit Application for Large Party, if applicable (pages 4-5), and a non-refundable \$40 check or money order payable to the City of Akron. Mail to, or drop off at the Recreation Bureau, Attn: Community Events Coordinator, 220 South Balch St., Akron, OH 44302, Monday – Friday, 8:00 AM – 4:30 PM. **If the petition is not received two weeks prior to the party, it may not be approved.**
4. The block party must not last beyond midnight, and sponsors of the party are responsible for clean-up of the area immediately following the event.
5. No alcoholic beverages may be consumed on public property.
6. Proper noise levels must be maintained at all times. **NO LIVE MUSIC AFTER 10:00 PM.**
7. Intersections of streets cannot be blocked.
8. It is stipulated that the sponsors will provide proper lighting for the barricades after dark. Flashing lights, flare pots, or lanterns are acceptable. Barricades are furnished by the City of Akron, and will be delivered to the designated address the day before or the day of the party, depending on the day and time of the party. The petitioner must assemble and disassemble the barricades, but need not be home at the time the barricades are dropped off or picked up by the City.
9. This petition may be denied consistent with Akron City Code Section 98.04 and any applicable licensure requirements, ordinances, regulations, or laws. The Service Director has the right if he deems necessary to add additional requirements such as Porta-Johns, liability insurance, security, etc.
10. I (We) agree to assume the defense of and indemnity and save harmless the City of Akron, its council members, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and activities in connection herewith.
11. If any occurrence or accident relating to or arising out of USER'S use and/or occupancy of the subject premises takes place, USER shall immediately notify the City of Akron in writing of such occurrence or accident with reasonable detail.

We plan to have a block party on (street name) _____

between (street name) _____ and (street name) _____

on (date) _____ between the hours of _____ (AM/PM) and _____ (AM/PM)

We would like the City to deliver the barricades to: (The city will contact this person after the petition has been approved or denied.)

Name _____

Address/Zip Code _____

Daytime Phone Number _____

Email (this will be used for method of contact) _____

IN CASE OF EMERGENCY, THE FIRE DEPARTMENT MUST HAVE ACCESS TO THE AREA.
PLEASE SEE THAT THE BARRICADES ARE MOVED AND AREA CLEARED IMMEDIATELY.

City use only:
 Approvals: Police Dept _____ Fire Dept _____ Traffic Engineer _____ Councilperson _____ Service Director _____



DANIEL HORRIGAN, MAYOR

Office of Integrated Development
Recreation and Parks
Attn: Community Event Coordinator
220 South Balch Street
Akron, Ohio 44302
330-375-2835

Permit Application for Block Party

Sponsor(s) of the party:

Name Address Phone Number

Name Address Phone Number

Purpose of the party: _____

Estimated number of participants: _____

INVOICE

Type of Permit: Block Party, Large Party, Special Event or Temporary Street Closure

Amount Due:

Application Fee: \$ 40.00 Non-refundable

Police Protection Fee \$ _____ if required

Total due: \$ _____ (check or money order payable to City of Akron)

City Code Section: §98.04 Forms required:

- (1) Permit Application (see next page) – for large parties consisting of 200 people or more
- (2) Food Service License, if necessary
- (3) Liquor Permit, if necessary
- (4) Bond (in the amount of \$500 if 200 or more people are expected to attend)

Permit Application for Large Party (Large party consists of 200 people or more), Special Event or Temporary Street Closure.

1. Name of applicant _____
Home address _____
Business address _____
Home phone _____ Business phone _____

I certify I am at least 18 years of age: _____
(SIGNATURE REQUIRED)

Complete the following for all event sponsors:

2. A.) Name _____
Home address _____ Home phone _____
Business address _____ Business phone _____
B.) Name _____
Home address _____ Home phone _____
Business address _____ Business phone _____
3. Name of organization _____ Form of organization _____
4. Name of president or chairman _____
Home address _____ Home phone _____
Business address _____ Business phone _____
5. A.) Name and title _____
Home address _____ Home phone _____
Business address _____ Business phone _____
B.) Name and title _____
Home address _____ Home phone _____
Business address _____ Business phone _____

Complete the following for all people engaged in organizing, promoting, controlling, managing or soliciting participation in the event:

6. A.) Name _____
Home address _____ Home phone _____
Business address _____ Business phone _____
- B.) Name _____
Home address _____ Home phone _____
Business address _____ Business phone _____

Permit Application for Large Party (continued)

7. Date of event: _____
8. Hours of event: _____ (AM/PM) to _____ (AM/PM)
9. Block address(es) or intersection(s) involved in event: _____
10. Estimated number of participants: _____
11. Purpose of event: _____
12. Will restricted parking be requested? If yes, what restrictions or prohibitions will be required?
13. Will sound amplification equipment be used? If yes, please describe equipment.
14. Will charity, gratuity, or offerings be solicited or accepted? If yes, please explain.
15. Will food, beverages, or merchandise be sold or served? If yes, please explain and attach appropriate vendors or food service license.
16. Will alcoholic beverages be sold or served? If alcoholic beverages are to be sold or gratuities accepted, please attach copy of liquor permit issued pursuant to R.C. Ch. 4301.
17. Is the event for commercial or advertising purposes or profit? If yes, please explain.

The undersigned state that all facts and statements contained herein are true and accurate.

- I (We) agree to assume the defense of and indemnify and save harmless the City, its council members, boards, commissions, officers, employees and agents, from all suits, actions, damages, or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such event and activities in connection herewith.
- I (We) agree to provide for the collection and removal of all trash, garbage, and litter caused by or arising out of such event.
- I (We) agree to provide police protection as deemed necessary by the Director of Public Service.
- I (We) agree to pay the cost of any and all City personnel required by the City to work overtime hours or other than regular shift or perform duties during or as a result of such event.
- I (We) understand that this permit may be revoked by the Director of Public Service or his duly authorized agent at any time.

Sponsor

Applicant

Sponsor

Sponsor



DANIEL HORRIGAN, MAYOR