



# CITY OF AKRON HISTORIC DISTRICT APPLICATION

<b>FOR STAFF USE ONLY</b> Application Number _____ Date Received _____ Date U.D.H.P. Commission Approved _____	<b>SUBMISSIONS</b> <input type="checkbox"/> \$250.00 Non-refundable application fee <input type="checkbox"/> Legal description of the district and each historic landmark property contained within. <input type="checkbox"/> Proof of age.
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## APPLICANT INFORMATION

*(Please write or print legibly) See sheet 1A for additional property address blanks*

Property(s) Address \_\_\_\_\_  
 Applicant Name \_\_\_\_\_ Day Telephone \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\* If the applicant is not the owner

Property Owner(s) \_\_\_\_\_ Day Telephone \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Property owner(s) notified by applicant       Certified Mail receipt(s) attached

NOTE: No further action on the proposed designation will occur until 30 days after the owner or owners are notified. Date owner(s) received notice: \_\_\_\_\_

Check all boxes that apply to your project.

- (1) "HISTORIC DISTRICT" MEANS ANY AREA CONTAINING ELIGIBLE HISTORIC LANDMARKS WHICH:
  - (A) HAS HISTORIC SIGNIFICANCE IN ITS TOTALITY, OR
  - (B) REPRESENTS PERIODS OR STYLES OF ARCHITECTURE TYPICAL IN HISTORY, OR ARE AN ASSEMBLAGE OF STRUCTURES IMPORTANT TO HISTORY, OR
  - (C) CAUSES AN AREA, BY REASON OF HISTORIC SIGNIFICANCE, ARCHITECTURE, OR ASSEMBLAGE, TO CONSTITUTE AN IDENTIFIABLE AREA.
- (2) LANDMARKS, SITES, AND DISTRICTS OF HISTORICAL, CULTURAL OR SOCIAL IMPORTANCE TO THE COMMUNITY, OR CEMETERIES, BIRTHPLACES OR GRAVES OF HISTORICAL FIGURES, PROPERTIES OWNED BY LOCAL INSTITUTIONS, STRUCTURES MOVED FROM ORIGINAL LOCATIONS, RECONSTRUCTED HISTORIC BUILDINGS, OR PROPERTIES ACHIEVING SIGNIFICANCE WITHIN THE LAST FIFTY (50) YEARS SHALL NOT BE CONSIDERED ELIGIBLE FOR DESIGNATION UNLESS THE STRUCTURE IS A:
  - (A) PROPERTY SIGNIFICANT BECAUSE OF ARCHITECTURAL OR ARTISTIC DISTINCTION OR HISTORICAL IMPORTANCE, OR
  - (B) BUILDING OR STRUCTURE MOVED FROM ITS ORIGINAL LOCATION BUT SIGNIFICANT FOR ARCHITECTURAL VALUE, OR WHICH IS THE SURVIVING STRUCTURE ASSOCIATED WITH A HISTORICAL PERSON OR EVENT, OR
  - (C) BIRTHPLACE OR GRAVE OF A HISTORICAL FIGURE IF NO OTHER APPROPRIATE SITE OR BUILDING ASSOCIATED WITH THAT FIGURE EXISTS, OR
  - (D) CEMETERY SIGNIFICANT BY CONTAINING GRAVES OF IMPORTANT PERSONS FROM AGE, FROM DESIGN FEATURES, OR FROM ASSOCIATION WITH HISTORIC EVENTS, OR
  - (E) RECONSTRUCTED BUILDINGS EXECUTED IN A SUITABLE ENVIRONMENT AND PRESENTED AS PART OF A RESTORATION MASTER PLAN WHEN NO OTHER BUILDING OR STRUCTURE WITH THE SAME ASSOCIATION SURVIVES, OR
  - (F) PROPERTY COMMEMORATIVE IN INTENT OF DESIGN, AGE, TRADITION, OR SYMBOLIC VALUE INVESTED WITH ITS OWN HISTORICAL SIGNIFICANCE, OR
  - (G) PROPERTY ACHIEVING SIGNIFICANCE WITHIN THE LAST FIFTY (50) YEARS IF EXCEPTIONALLY IMPORTANT OR UNIQUE, OR
  - (H) BUILDING, STRUCTURE OR PROPERTY THAT IS AN INTEGRAL PART OF AN HISTORIC DISTRICT.
- (3) AMENDMENT TO AN EXISTING HISTORIC DISTRICT.

**APPLICANT INFORMATION**

*(Please write or print legibly)*

Property(s) Address \_\_\_\_\_

Applicant Name \_\_\_\_\_ Day Telephone \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\* *If the applicant is not the owner*

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Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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# CITY OF AKRON HISTORIC LANDMARK SUBMISSION REQUIREMENTS

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1. Completed Historic Landmark Application form.
2. Completed Historic Landmark Inventory form.
3. Legal Description of the property.
4. Proof of age of the site/structure.
5. Color Photos: Take several pictures of the property. Include general photos of each side of the building and/or site. Also include close-ups of the specific interior and exterior features. Identify location of photo on the site plan where practical. Photos to be 5"x7", 35mm only. Polaroids will NOT be accepted. On the back of each photo, note the application number, the address, and view.
6. Site Plan: An 11"x17" site plan must be included. the plan should be drawn to scale and must show property lines, structures, and landscaping, and their relationship to adjacent structures.
7. Architectural or Construction Drawings (if available): Include 11"x17" site plan, elevations, floor plans, details, and landscaping. An accurate sketch or rendering is also desirable.
8. Non-refundable application fee of \$75.00. (checks payable to the City of Akron)

Please send or deliver completed applications, plans, etc. to:

The City of Akron  
Urban Design and Historic Preservation Commission  
166 S. High St. Room 402  
Akron, Ohio 44308-1654

Applications will not be processed without supporting information, photos, and application fee as noted above, and proof that owner (if not applicant) has been notified.

Plan to attend the U.D.H.P. Commission meeting and to answer questions they may have regarding your application. If the applicant is not present, and questions arise, it is likely that the application will be continued until the next meeting.

If you have any questions, contact:

Mark Moore  
Department of Planning & Urban Development  
Telephone: (330) 375-2084