

**City of Akron
Department of Planning and Urban Development
Request for Proposal**

Building at 550 S. Arlington Street

East Akron Community House building

Due Date:

****September 12, 2014****

Priorities:

Maintain social services (previous and new) to the residents of East Akron

Submit one (1) original and 3 (three) copies to:

**Helen Tomic
City of Akron Planning Department
161 South High Street Rm. 201
Akron, OH 44308**

Agency and Project Information

Name of Agency : _____

Project Address _____

Mailing Address: _____

Street _____

City _____ Zip _____

Contact Person _____ Phone _____ Fax _____

E-mail _____

Signature _____

Date _____

Building

Do you intend to purchase the structure? yes no

If your agency is interested in acquiring the building, please attach a separate sheet outlining your proposed acquisition to include but not limited: financing plan

Do you intend to lease the structure? yes no

If yes, please identify: _____

Do you intend to lease space to service providers or other entities? yes no

If yes, please identify who you intend to lease to: _____

Project Description

Provide a detailed description of the project.

Please identify the population to be served.

Describe how the project meets the needs of East Akron residents.

Does your proposal involve the provision of services by your agency? Which services will be provided? Please identify the types of services to be provided and your length of experience in providing services.

How will you evaluate the effectiveness of the services provided by your agency?

Community Partnerships

Describe how you will collaborate with other providers in the community to provide services to the residents of East Akron. Which providers will join with your agency in this proposal by providing services out of the EACH building?

- Please attach any contracts or Memoranda of Understanding for the provision of services.

How do the proposed services to be provided by partner agencies meet the needs of East Akron residents?

How will you evaluate the effectiveness of the services provided by partner agencies?

Building and Contract Management

Does your proposal involve building management? Briefly describe your experience in property management.

Does your proposal involve managing contracts for services provided in the building?

Briefly describe your experience in contract management

What are your plans or expectations regarding EACH's current and past due financial obligations?

Project Funding

Indicate the type of contribution that is committed to the proposed project.

- a. Identify the proposed activity (e.g. acquisition, rehabilitation, social service programs, economic development, other?).
- b. Indicate if you have a written agreement in place for these.
- c. Indicate the amount of funding.
- d. Indicate the source of funding (Federal, State, local or private sources, including local funds and foundation funding).
- e. Indicate if the funding is proposed or committed.

a Proposed Activity	b. Written agreement?	c. Amount	d. Funding Source	e. Committed or Proposed
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
13				
Total Request				

Describe your plans for long range operating (up to five years) for the facility.

ADDITIONAL INFORMATION CHECKLIST (please attach)

- Evidence of the status of financial commitments (preliminary commitments, formal commitments, etc.);
- Most Recent Tax returns;
- Audited financial statements for the last three years;
- Three years of bank statements